



Policy Receipts 2017/2018

Communication Policy

I/We, \_\_\_\_\_ and \_\_\_\_\_

parents/guardians of \_\_\_\_\_, have read the communications policy and agree to support the teachers, staff and school community by abiding by the guidelines. If I/we have questions or concerns, or require any assistance, I/we will contact the Bridge Committee ([bridge@berkeleyrose.org](mailto:bridge@berkeleyrose.org)) for support.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Dress Policy

I/We, \_\_\_\_\_ and \_\_\_\_\_

parents/guardians of \_\_\_\_\_, have read the dress policy and agree to support the teachers and the goals of Waldorf education by abiding by the dress guidelines. If I have questions or concerns I will contact my class teacher(s) well before the first day of school, and my class teacher(s) will respond in a timely manner.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Health Policy

By signing below I/we acknowledge having read the health policy and agree to abide by it. In addition, my child:

- Has received all of her/his vaccinations and I have included a copy of all immunization records to date.
- Has received some or none of her/is vaccinations. I understand that in choosing this option I must provide a Medical Exemption form signed by both myself and my child's physician before my child may attend Berkeley Rose Waldorf School.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Calendar**

I/We, \_\_\_\_\_ and \_\_\_\_\_

parents/guardians of \_\_\_\_\_, have read the 2017-18 Major Dates Calendar and am aware of the dates during which school is not in session and I will need to secure alternate childcare or enroll my child in Berkeley Rose camp. I am also aware of the Parent Meetings, all of which I am expected to attend. Calendar dates may change and updates will be conveyed via the school newsletter and/or class email.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Photo/Artwork**

Whenever possible, Berkeley Rose sends news or posts about school programs and student activities in our school newsletters. We also like to keep our advertisements and website content up-to-date with photos of students enjoying their programs. Please indicate whether you are granting Berkeley Rose Waldorf School the right and license to use your child’s likeness, in perpetuity unless you rescind your permission in writing, in print / digital photography / videography on the school website, in promotional pieces such as advertisements, brochures, flyers etc., and when reporting school news to the general public, by initialing next to the appropriate permissions.

\_\_\_\_\_ I grant permission for use of my child’s likeness (without child’s name listed)

\_\_\_\_\_ I grant permission for use of my child’s likeness (without child’s name listed), but request an email of the photo, if applicable, and explanation of its intended use.

\_\_\_\_\_ I do not grant permission for use of my child’s likeness

In addition, Berkeley Rose Waldorf School occasionally uses student artwork to create promotional displays, note cards, calendars, and similar items. Please indicate whether permission is granted for Berkeley Rose Waldorf School to use, reproduce, and publish your child’s artwork, and to waive any right to compensation for such use.

\_\_\_\_\_ I grant permission for the use of my child’s artwork (all originals will be returned to parent/guardian after use)

\_\_\_\_\_ I do not grant permission for the use of my child’s artwork

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



# Berkeley Rose Waldorf School

## Academic Calendar **Major Dates** 2017-18

Notes: All Thursdays are early dismissal at 1:45pm for Grades  
Early Childhood (EC) is both kindergarten and all nursery programs  
PC= Event organized by Parent Council

**This calendar contains MAJOR dates only. A full & complete calendar will be available by the start of school.**

<u>August 2017</u>	<u>Time</u>	<u>Event</u>	<u>Location</u>
31 Thursday	7-9pm	All School Gathering: Orientation Evening	Sanctuary@Cedar
<b>September 2017</b>			
2 Saturday	9am-1pm	All School Workday	Cedar & Hillegass
4 <b>Monday</b>		<b>Labor Day – School closed</b>	
5 <b>Tuesday</b>		<b>Teacher In-Service - School closed</b>	
6 Wednesday	8:30am 8:45am	First Day of School for Grades Rose Ceremony for Grades <i>(1st gr ends at 12:30, grades 2-5 normal dismissal with aftercare)</i> Warming Day for EC & KG	Hillegass Willard Park Classrooms
7 Thursday	8:30am	EC & KG First Day	Classrooms
9 Saturday	12-4pm	PC Welcome Back Picnic	Strawberry Creek Park
12 Tuesday	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
<b>October 2017</b>			
9 <b>Monday</b>		<b>Indigenous People's Day - School closed</b>	
10 Tuesday	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
11 Wednesday		Picture Day	
13 <b>Friday</b>		<b>Teacher In-Service - School closed</b>	
15 Sunday	9:30-11:30am	Harvest Faire	Codornices Park
16-20 M-F		Parent Evenings	Classrooms
16-20 M-F		Parent Teacher Conferences - KG	Sunflower
21 Saturday	10am-12	EC Open House	Classrooms
23-27 M-F		Parent Teacher Conferences - Nursery	Nursery classrooms
27 Friday	8:30-9am	PC Parent Tea	Cedar & Hillegass
31 Tuesday		Parent Teacher Conferences - Nursery	Classrooms
<b>November 2017</b>			
1-3 Wed-Fri		Parent Teacher Conferences - Nursery	Classrooms
4 Saturday	10am-12	All School Open House	Classrooms
9 Thursday		Martinmas Lantern Walk	Codornices Park
10 <b>Friday</b>		<b>Veteran's Day – School closed</b>	
14 Tuesday	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
16 Thursday	7:30-9pm	PC Parent Conversation Night with Vasilica	Hillegass
17 <b>Friday</b>		<b>Teacher in-service - School closed</b>	
20-24 M-F		<b>Thanksgiving Holiday – School closed</b>	
<b>December 2017</b>			
1 Friday		Grades Advent Spiral (during school)	TBD
2 Saturday		EC Advent Spiral	TBD
9 Saturday		Enchanted Winter Faire	Hillegass
12 Tuesday	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
15 Friday		Last Day - Regular dismissal and afternoon program	
18-29 M-F		<b>Winter Break – School closed</b>	

Nursery Campus: 2138 Cedar St, Berkeley CA 94709 \* Grades Campus: 2515 Hillegass Ave, Berkeley CA 94704  
Mailing Address: 1442A Walnut, #395, Berkeley CA 94709 \* T/F: 510.859-ROSY (7679) \* www.berkeleyrose.org



# Berkeley Rose Waldorf School

## Academic Calendar **Major Dates 2017-18** continued...

Notes: All Thursdays are early dismissal at 1:45pm for Grades  
Early Childhood (EC) is both kindergarten and all nursery programs  
PC= Event organized by Parent Council

**This calendar contains MAJOR dates only. A full & complete calendar will be available by the start of school.**

<u>January 2018</u>	<u>Time</u>	<u>Event</u>	<u>Location</u>
1 <b>Monday</b>		<b>New Years Day – School closed</b>	
2 <b>Tuesday</b>		<b>Faculty In-Service - School closed</b>	
3 <b>Wednesday</b>		School resumes	
5-12 <b>Fri-Fri</b>		Parent-Teacher Conferences for Kindergarten	
9 <b>Tuesday</b>	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
15 <b>Monday</b>		<b>Martin Luther King, Jr. Day – School closed</b>	
20 <b>Saturday</b>	10am-12	Open House	Classrooms
22-26 <b>M-F</b>	TBD	Parent Evenings	Classrooms
26 <b>Friday</b>		Re-enrollment & Financial Aid applications due	
<b>February 2018</b>			
1 <b>Thursday</b>	7-9pm	Speaker Event	TBD
13 <b>Tuesday</b>	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
16 <b>Friday</b>	8:30-9am	PC Parent Tea	Cedar & Hillegass
19-23 <b>Monday</b>		<b>President's Week Break - School closed</b>	
<b>March 2018</b>			
5-9 <b>M-F</b>		Parent Teacher Conferences for Nursery	
13 <b>Tuesday</b>	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
15 <b>Thursday</b>	7:30-9pm	PC Parent Conversation Night with TBD	Hillegass
16 <b>Friday</b>		Deposits due for 2018/19	
26-30 <b>M-F</b>	TBD	Parent Evenings	Classrooms
<b>April 2018</b>			
2-13 <b>M-F</b>		<b>Spring Break – School closed - Camp offered one week</b>	
17 <b>Tuesday</b>	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
<b>May 2018</b>			
4 <b>Friday</b>	AM school hours	Grandparents & Friends Day	Cedar & Hillegass
6 <b>Sunday</b>	9:30-11:30am	May Faire	Strawberry Creek Park
7-18 <b>M-F</b>		Parent Teacher Conferences for Grades	Classrooms
8 <b>Tuesday</b>	7:30-9pm	Parent Council Meeting (PCM)	Hillegass
10 <b>Thursday</b>	During Fac. Mtg.	Afternoon of Gratitude	Hillegass
19 <b>Saturday</b>	Evening TBD	Spring Auction	TBD
28 <b>Monday</b>		<b>Memorial Day – School closed</b>	
<b>June 2018</b>			
14 <b>Thursday</b>		Early Childhood and Afternoon Program Last Day	
15 <b>Friday</b>		Grades Last Day. <i>Early Dismissal, All School Picnic, No Afternoon Program</i>	

**Standard Treatment of Care**

Most injuries that occur are minor scrapes and scratches. However, on occasion children are stung by bees or encounter poison oak. Outlined below are the proposed treatments for these situations.

- Cuts and scratches are washed with warm water and soap or a wound wash solution. Arnica cream, Rescue Remedy, and adhesive bandages may be applied. Ice packs will be applied to bumps and bruises.
- Areas exposed to poison oak may be washed with Tecnu Poison Oak-N-Ivy soap.
- Insect stings may be treated with a mixture of baking soda and water or a topical anesthetic swab (such as Sting Kill-benzocaine 20%, menthol 1%, isopropyl alcohol 15%) and ice pack placed on affected area.
- When warm water and soap are not readily available, child may use CleanWell, a triclosan-free, all-natural hand sanitizer (see [www.cleanwelltoday.com](http://www.cleanwelltoday.com) for ingredients).

**Treatment Permission Slip**

I give Berkeley Rose Waldorf School my permission to treat my child as outlined above in the event that my child is stung by a bee/wasp/hornet or has exposure to poison oak. I understand that this action is to relieve my child's discomfort and is recommended by American Red Cross First Aid education.

*[OPTIONAL] Please include the following treatments:*

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I understand that I will be called in cases of severe discomfort. \_\_\_\_\_ (initial)

_____	_____
Parent/Guardian Signature	Date

_____	_____
Parent/Guardian Signature	Date

**Sunscreen Permission Slip**

I give Berkeley Rose Waldorf School my permission to apply sunscreen as needed. I have provided the teachers with the sunscreen they are allowed to apply to my child, and it is clearly marked with my child's name. I agree I am responsible for tending to the sunscreen's expiration date and supplying additional sunscreen when needed.

_____	_____
Parent/Guardian Signature	Date

_____	_____
Parent/Guardian Signature	Date

**All grades Walks & Field Trip Permission Form**

I, \_\_\_\_\_ (print full name), give my permission for my child,  
\_\_\_\_\_ (print full name of child), to go on field trips, which may include:

- Williard Park at 2500-2530 Derby St, Berkeley, CA 94705
- Clark Kerr Fire Trail /Stonewall-Panoramic Trail, at the top of Dwight, Berkeley 94705
- Live Oak Park at 1301 Shattuck Ave, Berkeley 94709
- Codornices Park at 1201 Euclid Ave, Berkeley 94708
- Berkeley Public Library Claremont Branch at 2949 Benvenue Berkeley 94705
- Daily walks in the neighborhood surrounding the school.

When traveling to and from parks and taking walks in the neighborhood, children will always be under adult supervision. They will cross intersections after traffic has been stopped by a teacher holding a stop sign and they will continue using the same safety protocol until they reach their destination and when they return back to school.

While at parks, the children will be playing in the meadow or at the playground, under adult supervision. The teachers will have with them:

- First aid kit
- Consent for medical treatment forms
- Information and Emergency contact forms

A specific safety protocol will be followed when encountering unsafe conditions (dogs, persons, etc.) at the park. For more information, speak to your teacher directly.

In the event that I cannot be reached in a medical emergency, I give permission to the physician selected by the school to secure and administer treatment. I agree to the release of any records necessary for treatment, referral, billing, or insurance purposes. I hereby give my permission to Berkeley Rose Waldorf School to take my child to the nearest medical facility and to authorize emergency treatment as needed. I hold blameless Berkeley Rose Waldorf School and all involved from any liability for any harm that befalls the child(ren) as a result of participation in the field trip program.

_____	_____
Parent/Guardian Signature	Date
_____	_____
Parent/Guardian Signature	Date

## Afternoon Program

To reserve a spot in the Afternoon Program for your child, please provide the following information:

**Child's Name:** \_\_\_\_\_ **Day/s of week:** \_\_\_\_\_ **Hours:** \_\_\_\_\_

Please review the policies below which will also apply to any child regularly attending the Afternoon Program.

### Afternoon Program Policies: Drop-In Policy and Regularly Scheduled Attendance

The afternoon program for both the nursery children and the Kindergarten/Grades is a contracted program that allows for the possibility of drop-in care with the following rules:

1. Parents must email [afternoonprogram@berkeleyrose.org](mailto:afternoonprogram@berkeleyrose.org) for approval by 10AM on the same day. Please note that there may not always be space available on any given day, though we will make accommodations as best we can and will always have flexibility for emergencies. The program runs from school dismissal to 5:30pm.
2. The rate is currently \$19 until 3:45pm and a further \$15 after that time to 5:30pm.
3. Your child must be provided with an extra snack and appropriate clothing, particularly on wet-weather days. If your child is in the nursery program, there are additional rest-time items you may wish to provide as well.
4. All children who are not picked up from their school program by 10 minutes past dismissal time will join the Afternoon Program and will be charged a minimum of \$19.
5. Your child must be at least 3 years of age to participate in the Afternoon Program.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Handbook Receipt**

I/We, \_\_\_\_\_ and \_\_\_\_\_

parents/guardians of \_\_\_\_\_, have carefully read and fully understand the Berkeley Rose Waldorf School Handbook available online at: <http://berkeleyrose.org/community/parent-handbook/> and agree to abide by the guidelines and policies herein.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**Parent Directory / Class Roster Opt Out**

Berkeley Rose publishes a yearly parent directory for all families currently enrolled in our school and we provide class rosters to each class. If you do not want all or some of your contact information to be included in either the class roster or the parent directory please mark the appropriate choices below. The directory will only be shared with parents/guardians who have a child currently enrolled at BRWS. **Please inform us immediately if any information changes.**

***If you are OK with including all information please leave this section blank.***

We will **EXCLUDE** any of the information that you have checked below:

Print Parent Name: \_\_\_\_\_

- Full Name
- Phone Number
- Email Address
- Address

Print Parent Name: \_\_\_\_\_

- Full Name
- Phone Number
- Email Address
- Address